

Enterprise Services Seeks Members for Business Diversity Advisory Group for Goods and Services

Background

Supporting small and minority-, women-, and veteran-owned businesses is a priority for Enterprise Services and for Washington State. Successful small businesses led by minorities, women and veterans help make our economy and families more resilient – strengthening our communities and improving quality of life. Utilization of small and diverse businesses also is important to help drive innovation that benefits all Washingtonians.

Enterprise Services oversees state purchasing policy for goods and services, including managing statewide master contracts used by state agencies and local governments. Enterprise Services has a major role in how the state moves forward to include small and diverse businesses in procurement processes. State agencies, higher education and local governmental entities (political subdivisions) all have procurement staff who rely on Enterprise Services for contracting services, guidance, consistent processes, leadership, and support.

Advisory Group

As Enterprise Services works on many changes to improve utilization of small and diverse businesses, we want you to be part of the processes and let us know what is most important to you. Enterprise Services is seeking small, minority-, women-, and veteran-owned businesses as well as non-profits for the blind to serve in an advisory capacity to the Enterprise Services contracts and procurement division.

- Share your ideas with Enterprise Services on how we can better include small and diverse businesses.
- Provide advice to key decision makers on how we might encourage more small and diverse businesses to participate in state contracting and procurement opportunities.
- Learn about how Enterprise Services is utilizing your suggestions to further small and diverse business inclusion.
- Provide important guidance to help improve small and diverse business inclusion for master contracts, impacting over \$1.7 billion in spending annually.

Business Diversity Advisory Group (BDAG) Member Requirements

- Be a Washington small business registered in Washington’s Electronic Business Solution (WEBS), a non-profit for the blind and based in Washington, or a non-profit organization that supports these entities.
- Provide goods or services that are purchased by Enterprise Services or under a master contract.
- Actively trying to do business with Enterprise Services or currently doing business with the agency.
- Have not been de-certified for reasons other than non-renewal/response or graduation.
- Have not been debarred or suspended, have no labor violations, and have no ethics violations.
- Provide community and work references.
 - Note: Enterprise Services welcomes advocacy. Bid protests, complaints against the agency, or other activities intended to further Enterprise Services accountability, transparency, and inclusion are rights the agency supports and will not negatively impact a member’s evaluation to be part of the group.
 - Commitment to actively participate in the Business Diversity Advisory Group meetings and activities.

For More Information

Erin Lopez

Business Diversity

(360) 407-8010

Erin.Lopez@des.wa.gov

Selection Process

Candidates will be selected by a transparent process overseen by Enterprise Services Contracts Division. Applications are due no later than November 30, application selection will be communicated by January the following calendar year, and new members will

begin attending meetings in May. The Advisory Group meets monthly. Enterprise Services is seeking a balanced representation of geographic areas, race/ethnicity, gender, veteran status, experience in doing business with the state, small business size, sector and industry and other factors.



Application Form

1. Business Name: _____
2. Address: _____
3. Representative name and position in your company: _____
4. Representative phone and email: _____
5. Is your firm registered in WEBS as a Washington state small business? Yes/ No
6. Are you with a non-profit for the blind? Yes/ No
7. Are you with a non-profit that provides assistance to small businesses? Yes/ No
8. Race/ethnicity: _____ Gender: _____
9. Veteran status: _____
10. What type of work does your business do? _____
11. Does Enterprise Services procure the goods or services you offer (not to include public works, which has a separate advisory group)?
12. Does your business currently or trying to do business with Enterprise Services?
 - a. If yes, in what capacity?
 - b. If no, what steps have you taking in trying to do business with the agency?
13. Would you be available to serve for a one-, two-, or three-year term?
14. Has any firm you've owned, including the current business(es) ever been de-certified for reasons other than non-renewal/responsiveness or graduation?
15. Has any firm you've owned, including the current business(es) ever been debarred, suspended, or had labor or ethics violations?
16. Please provide three community and/or work references (name, organization, contact information):

